

ULTIMATE INFORMATION

2008-2009 Registration Information

Registration is on going where space is available. If you want a time/class that we do not offer, please let the front desk know. We are more than happy to open a class that will better meet your needs. To open a class we must have at least 5 students.

SIGN UPS BEGIN MONDAY, MAY 5th (10:00am)

Our office hours are:

Monday-Thursday 10:00am - 7:00pm

Friday 4:30pm-7:30pm

Occasionally our office hours do vary due to holidays or special events

In order to hold a place for your child in a class we must have:

1. A completed 2008-2009 registration form (ALL students)
2. A **\$50** per family registration fee

Class Placement

All preschool students will be placed in the appropriate class based on age - using their age as of 9-1-08 (with the exception of Flip Floppers).

Skill Evaluations and Promotion

Preschool Classes: Skill evaluations are done periodically throughout the year to let parents know their child's progress.

School Age Program: This program allows our students to progress at their own pace and move into the next level when they are ready. Each girl wears a belt. For each new skill mastered she earns a star to be sewn onto her belt.

** Promotion to a new level means changing classes - possibly including day, time, and instructor.*

Instructor Changes/Class Closing

It is our goal to keep the same instructor with a class throughout the year. However, that is not always possible. We do limit instructor changes to a minimum.

We reserve the right to cancel a class if the enrollment drops below the minimum number of students we require to hold a class. We will of course offer you alternative class times.

Absences and Make Ups

TUITION PAYS FOR YOUR CHILD'S SPOT IN A CLASS. However, as a courtesy Ultimate Gymnastics offers make up classes. Please note that the make up policy is already factored into the tuition amount.

We view make-ups as a privilege, not a right. If your child is scheduled for a make up class and cannot attend, please let our office know at least 5 hours prior to the class. Missed make up classes are forfeited.

We will hold make up classes on Fridays.

Payment Procedures

Tuition is NOT pro-rated due to absences, vacations, holidays, etc.

We do NOT close for school holidays or teacher workdays.

PAYMENT METHODS

- In person by cash, check, Visa or Mastercard.
- By mail - check only.
- Automatic Draft is available. We can automatically charge your credit card monthly. (\$3 per month convenience fee)

TUITION FEES

Tuition is to be paid on or before the first day of the month. There is NO discount for paying early or on time. If tuition is received after the 7th of the month a \$5 late fee will be applied. If tuition is not received by the 5th day of every month it is considered late and could result in the students spot in the class to be forfeited.

GYM RULES

1. Spectators must remain in the upstairs viewing area.
2. No gum, food, or drinks are allowed on the gym floor.
3. No jewelry is to be worn on the gym floor.
4. Long hair must be pulled back.
5. No shoes on the gym floor.
6. Proper attire must be worn.
7. **No one is allowed on the gym floor without an instructor.**

ULTIMATE GYMNASTICS

2008-2009 Withdrawal Information

Withdrawal: In the efforts to keep our accounts accurate and to maintain the quality of our services, we have a withdrawal policy. We hope the policy will allow us to anticipate our training needs and bring down overhead. We will not haggle our customers over the required 30 day notice. However, if you do not choose to give a notice, the applicable fees will remain on your account.

2008-2009 Withdrawal Policy:

Upon placement, your child will be carried over automatically to the following month's roll. Should you choose to withdraw your child from our program, a 30 day written notice is required. If a notice is not received you will be responsible for payment of one month's class fees.